Dissemination Potential
3rd Report of the Pro-SAL Project
Professional Administrative Support for Adult's Learning
225279 - CP-1 - DE - Grundtvig - G1

Latvia

Latvian Adult Education Association

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1. Recruiting participants for a Pro-SAL training course

LAEA addressed approximately 80 organisations that are member organisations of LAEA. These include Adult Education Centres in regions, private training companies, other umbrella organisations, NGOs, etc. These organisations are very well aware of Grundtvig programme, its courses and grants for the courses. These issues are always discussed in LAEA regular meetings for members.

2. Feedback of relevant organisations to the Pro-SAL course

The organisations said that Pro-SAL could be a good course to attend. The only problems were that the training course is in English and the fact that these organisations are usually small and it is very difficult to take a week off.

LAEA itself wanted to take over if not the Pro-SAL course as such, but to integrate its modules in another bigger course for the managers, leaders of Adult Education Centres. However, the modules cannot be done in English, because that would noticeably reduce the number of target audience. Secondly the models cannot be simply taught by the designers of the modules to the trainers of LAEA, because there is again language barrier, it is rather expensive, and the content of the modules should be adjusted to the needs of Latvian target audience. So the modules should be reworked. This could be done on the basis of primary modules. However, the information and experience gained in Pro-SAL course is very valuable to see and share practices with other countries, to gain some new knowledge, to learn new methods, management tricks, etc. However, in order to sustain the course, on national level it should be translated into national language and adapted for the national context and needs.

3. Dissemination of experiences, findings and training course concept

LAEA disseminated information about the Pro-SAL course and its development and news through monthly newsletters, on LAEA home page, in LAEA regular meetings, board meetings, seminars, conferences that touched upon related topics, in meetings of other projects, to colleagues in other organisations, etc. For the dissemination Pro-SAL leaflets were used, information about Pro-SAL Project was included also in LAEA leaflet and spread in conferences, seminars, cooperation partners and other interested parties, links to web-pages, data from other reports, experience of the participants from the previous courses, Pro-SAL power point presentation about the project and the course, etc.

4. Strategies for sustainability

Participation in Pro-SAL Project has given many new ideas both for other projects, courses and practices that could be used in everyday work to make it easier for ourselves. Pro-SAL Project and
courses have given great opportunities to meet representatives of similar position from other countries, to exchange experiences, to share examples of good practice, to compare various aspects of the issues addressed, how they are dealt with in other countries. This project has also helped to draw attention to administrative staff that is usually under-evaluated and underestimated. This issue is raised as one that requires additional attention from other parties in various ways. This project has given idea of what administrative staff actually is, their range of work, etc, in comparison with other countries, which is very important for mobility and overall development of the EU, and adult education in particular, especially in the countries where the situation is not very well-defined and stable, as in Latvia, for example.