

EU-Project visuaLearning

Minutes of the Kick-off meeting

Participants: Lucia Hohan (FIATEST), Maleen Janus (DIE), Ton Knobbout (PCT), Gemma Lynch (NALA), Małgorzata Szpilska (ITeE), Monika Tröster (DIE)

Venue: DIE, Bonn, 24th February 2006, and GSI, Bonn, 25th February 2006

Friday, 24th February 2006, 13.00 – 18.30

Welcome and introduction

Monika Tröster, Project coordinator, opened the meeting and gave an introduction to visual learning in general and to the visuaLearning project (presentation is attached). After that there was a short presentation of the partners because one goal was getting to know each other and to learn something about the institutions and their activities related to adult education.

Administrative and financial issues

Maleen Janus presented and explained administrative and financial issues. Relevant papers had been distributed.

Presentation of the participating organizations and overview on visual learning in each partner country

All the representatives of the participating organizations gave short presentations of their organizations and about the current situation of visual learning in their countries (see attachments).

From expectations *and interests* to target groups/areas/subjects – research and dissemination”

After the introductions and presentations we continued with an “exercise”. The question was: What are our expectations and interests concerning the project and/or the subject in general? We wrote all our ideas on cards, fixed them on a wall and started a discussion. As the result was a wide selection of ideas we clustered them in three different fields: target groups/areas/subjects – research and dissemination” (see attachment “transcription of kick off, page 1). This was an important step to analyse and structure our further planning.

Saturday 25th February 2006, 9.30 – 18.30

Discussion on visual learning

The second day started with a discussion on visual learning. The idea was to approach visual learning and to achieve a common understanding. Result – see attachment “transcription of kick off, page 2.

Planning work plan and procedure

The discussion was about first steps and furthermore about work packages and tasks.

- *National reports*
DIE had prepared an outline. The result of the discussion was to revise the outline (remark: attached you will find the revised outline).
Volume:
 - mother tongue: 25-30 pages
 - English: 10-15 pages*Finalizing of reports:* 11th of May 2006
- *Interview with expert / learning specialist/ psychologist*
DIE will prepare an outline until 24th of March, partners will give feedback until 29th of March
(Remark: attached you will find the questionnaire.)
- *Interviews with learners*
We spoke about the volume and the method (see attachment “transcription kick off, page 3). We will decide the further procedure during our meeting in Poland. Gemma and Monika probably will look for templates from other projects.
- *Networks*
We discussed the importance of networking and we developed a “strategy” how to establish networks (see attachment “transcription kick off, page 4).
- *Revised work plan*
Concerning the exploration phase we divided the work plan into “outputs”, “activities”, “tasks” and “dates”. For the details please see attachment “transcription kick off, page 5).

Monitoring and evaluation

DIE will propose instruments and procedure.

Commitments and setting dates

- *Next meeting*
The next meeting will take place from 18-21 May 2006 in Poland.
We already gathered aspects for the agenda please see - attachment “transcription kick off, page 6).

- 3rd meeting and qualification workshop
It is planned to held the third meeting and the workshop in January 2007 (Germany)
- 4th meeting
Due to the project proposal it is planned to organize a meeting in Ireland. As Gemma proposed we could combine it probably with an event in Ireland within a “Learners week”. But FIATEST from Romania would appreciate it also to host a meeting. If possible – it depends on finances – we would like to meet in Romania in March/April 2007 and in September 2007 in Ireland.

Closing

The partners agreed on the dates and the procedure and they stressed once again the importance of visual learning for the field of adult education and for their organisations as well.